



Situational Leadership® Building Leaders

ONE-DAY WORKSHOP ~ MARCH 9, 2015 ~ HONG KONG

A FOUNDATION OF LEADERSHIP

Situational Leadership® Building Leaders introduces participants to the Situational Leadership® Model and equips leaders with the necessary tools to skillfully navigate the demands of an increasingly diverse workforce and evolving marketplace. Infinitely adaptable to any circumstance, Situational Leadership® prepares leaders to meet the moment-to-moment challenges pervasive in today's work environments.

Through a combination of instructor-led training, multimedia, role-playing and skill-building activities, **Building Leaders** provides ample opportunity to practice applying the core tenets of the model. Participants learn to effectively manage any situation by immediately prioritizing broad actions into specific tasks and utilizing the tools that indicate each individual's ability to perform.

In addition, the LEAD Self instrument and profile provide participants with insights into their primary leadership behaviors and the range of styles they tend to act upon.



TARGET AUDIENCE

- All leaders.
- Anyone in the organization who influences the performance of others.

PROGRAM OBJECTIVES

Upon completion of this program, participants should be able to:

- Define leadership.
- Apply Situational Leadership® by:
 - Identifying the specific task for application of the Situational Leadership® process.
 - Accurately assessing the Performance Readiness® level of the individual.
 - Responding with the right leadership style and behaviors to meet the performance needs of the individual.
 - Communicating the leadership response more effectively.
 - Managing the movement of the individual through various levels of Performance Readiness®.
- Identify opportunities to improve in the application of Situational Leadership® through self-assessment and development planning.

PROGRAM AGENDA

- **Introduction**
- **Influence, Success And Engagement**
 - Defining Leadership
 - How Do You Spend Your Influence Time?
 - Success And Engagement
 - Skills Within The Organization
- **LEAD Self: Leadership Style/Perception Of Self**
- **The Situational Leadership® Model**
 - Steps In Applying The Situational Leadership® Model
- **Identify Specific Task**
 - Determining Task Level
 - Identify Specific Task
- **Assess Current Performance Readiness®**
 - Performance Readiness®: Ability And Willingness
 - Performance Readiness® Levels
 - Performance Readiness® Indicators
- **Match And Communicate Leader Response**
 - Relationship And Task Behaviors
 - Distinguishing Leader Styles
 - Leadership Style Indicators
 - Matching Styles
- **LEAD Directions: Leadership Style Feedback And Analysis**
- **Application Challenges: Match/Mismatches**
- **Manage The Movement**
 - Development
 - Regression
- **Sustainment And Conclusion**

PARTICIPANT MATERIALS

Each participant will receive:

- Participant Workbook
- LEAD Self
- LEAD Directions
- Situational Leadership® Color Model 8.5" x 11" Card
- Situational Leadership® Color Model Wallet Card
- Pocket Reference Guide
- Certificate Of Accomplishment



CENTER FOR LEADERSHIP STUDIES (ASIA) PTE LTD

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Situational Leadership® : Building Leaders

ADMINISTRATIVE DETAILS

Language : English
Date : March 9, 2015
Time : 9.00 am – 5.30 pm

Early Bird Fee:

Register and pay before February 9, 2015

- Single Registration: HK\$6,200/participant
- Group Discount: Register three or more participants at HK\$5,500/participant

Regular Fee:

- Single Registration: HK\$6,900/participant
- Group Discount: Register three or more participants at HK\$6,200/participant

Venue : Regal Hong Kong Hotel
 88 Yee Wo Street
 Causeway Bay, Hong Kong

Closing Date: February 23, 2015

Registration and Payment:

Registrations may be made by mail, fax, email or online. All cheques should be crossed and made payable to Center for Leadership Studies (Asia) Pte Ltd.

Refund of Fees:

Full refund of course fee will be given if written notice of withdrawal is received not less than three weeks before commencement of the workshop. If no such written notice is received, the invoice for the full course fee will remain payable.

Cancellation/Postponement:

Center for Leadership Studies (Asia) Pte Ltd reserves the right to cancel or postpone the workshop due to any unforeseen circumstances.

WORKSHOP LEADER



Tan Joo Seet offers training in leadership and interpersonal effectiveness – helping clients to leverage human performance and enhance overall

organizational performance. He brings with him over 30 years of business, management and consulting experience; and has worked in 26 countries in Asia-Pacific, Europe and North America.

During his 20 over years in training and consulting he has worked with more than 400 clients. He is a frequent speaker at professional and business conferences, and writes regularly. Over 30 of his articles have been published. He was featured in the television program *Money Matters*, and co-hosted the radio series *Working Matters*.

After completing his tertiary education in engineering, Joo Seet did the Master of Management, the Graduate Diploma in Personnel Management, and the Advanced Diploma in International Marketing. He is a Certified Business Planning Consultant and a Chartered Marketer.

Joo Seet is the Managing Director of Center for Leadership Studies (Asia) with offices in Singapore, Malaysia and Hong Kong. He is also the founder and Director of Human Edge Organization, and Performance Learning. He has also served as Managing Director (Asia) of Zenger-Miller from 1985 to 1996. Since 1987, he has been working with Dr Paul Hersey and the Center for Leadership Studies.

ABOUT THE CENTER



We have been providing training and consulting in leadership and interpersonal effectiveness since 1985 – helping clients to leverage human performance and enhance overall organizational performance. We have worked with more than 500 clients in 26 countries in Asia-Pacific, Europe and North America. From our offices in Singapore, Malaysia and Hong Kong we work with our clients and support global client implementation worldwide.

We build our future by helping our clients build and develop leaders who will consistently rank as the top performers in their industries. Leaders who can embrace and leverage the change that is a constant presence in today's and tomorrow's worlds. Leaders who attract and keep top talent and know how to grow the efficiency and effectiveness critical to dependable success. We deliver our value in partnership with our clients who come to see us as an important, strategic addition to their organizations. Through our proven leadership building solutions, a leader is never taken by surprise and will always have in hand the way to the success. We build leaders that accommodate and thrive through all adversity. No matter where you are, in whatever country or culture, our process is completely adaptable and applicable to you and your organization.

YOU ARE IN GOOD COMPANY

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IN-COMPANY WORKSHOP

Contact us for more information

REGISTRATION

Mail:

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Mr/Mrs/Ms/Mdm/Dr

Name

Job Title

Mobile

Email

Company

Address

Tel

Fax

Enclosed is the cheque #

for HK\$

made payable to

Center for Leadership Studies (Asia) Pte Ltd

Contact person if different from participant:

Mr/Mrs/Ms/Mdm/Dr

Name

Job Title

Mobile

Email