



# Leading Teams A Situational Approach

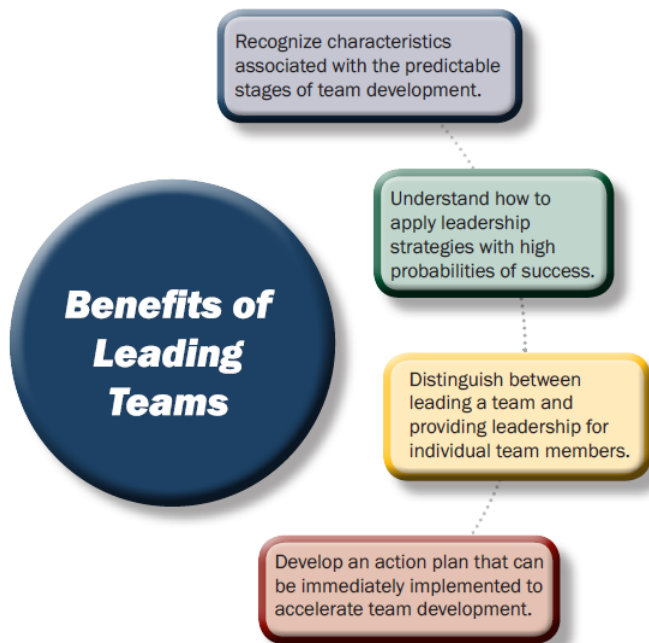
ONE-DAY WORKSHOP ~ MARCH 10, 2015 ~ HONG KONG



## MANAGING COLLABORATION

Though teamwork is one of the most common concepts in businesses today, it is often the most elusive. Teams that lack effective leadership often struggle to work cooperatively with each other and adapt to the variety of personalities, interpretations, opinions and varying skills of other team members. Teams that can successfully master true collaboration, however, are the ultimate competitive advantage.

**Leading Teams: A Situational Approach** leverages understanding of situational approaches to leadership to explore the specific skills that leaders need to transform diverse groups of individuals into cohesive units. Through a variety of case studies video simulations, group discussions and skill-building activities, participants learn to maximize the performance potential of each team member while building trust, boosting creativity and improving communication.



## PROGRAM OBJECTIVES

Upon completion of this program, participants should be able to:

- Describe the dynamics experienced in group and team environments.
- Create and orchestrate team synergy through the application of a situational approach to team leadership.
- Identify performance levels for both individuals and teams.
- Diagnose and address exceptions to the team's performance level.

## PROGRAM AGENDA

- **Introduction**
- **Win As Much As You Can**
- **Program Objectives And Agenda**
- **The Dynamics Of Being A Team**
  - Is This A Group Or A Team?
  - Characteristics Of Groups
  - Characteristics Of Teams
  - Behavioral Characteristics Continuum
  - Definition Of Teams
  - Why Teams?
  - Moving From Groups To Teams
  - Role Of The Leader
  - What Does The Picture Say To You?
- **A Situational Approach To Team Leadership**
  - Team Leadership: A Situational Approach
  - Leadership Styles With Teams
  - The Ground Rules For A High-Performing Team
- **Diagnosing Team Performance**
  - Video Case Study
- **Structured Skill Development**
- **Next Steps And Application Challenge**
  - Feedforward
  - Application Challenge
  - Sustainment

## PARTICIPANT MATERIALS

Each participant will receive:

- Participant Workbook
- Leading Teams Handout
- Certificate Of Accomplishment

## TARGET AUDIENCE

- Leaders responsible for teams or groups of employees.
  - Individual contributors who lead teams for specific projects.
- Although not an absolute requirement, participants who have attended a Situational Leadership® workshop prior to attending this workshop will find many connections between them.



**CENTER FOR LEADERSHIP STUDIES (ASIA) PTE LTD**

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# Leading Teams: A Situational Approach

## ADMINISTRATIVE DETAILS

**Language** : English  
**Date** : March 10, 2015  
**Time** : 9.00 am – 5.30 pm

### Early Bird Fee:

Register and pay before February 9, 2015  
 ▪ Single Registration: HK\$6,200/participant  
 ▪ Group Discount: Register three or more participants at HK\$5,500/participant

### Regular Fee:

▪ Single Registration: HK\$6,900/participant  
 ▪ Group Discount: Register three or more participants at HK\$6,200/participant

**Venue** : Regal Hong Kong Hotel  
 88 Yee Wo Street  
 Causeway Bay, Hong Kong

**Closing Date:** February 23, 2015

### Registration and Payment:

Registrations may be made by mail, fax, email or online. All cheques should be crossed and made payable to Center for Leadership Studies (Asia) Pte Ltd.

### Refund of Fees:

Full refund of course fee will be given if written notice of withdrawal is received not less than three weeks before commencement of the workshop. If no such written notice is received, the invoice for the full course fee will remain payable.

### Cancellation/Postponement:

Center for Leadership Studies (Asia) Pte Ltd reserves the right to cancel or postpone the workshop due to any unforeseen circumstances.

## WORKSHOP LEADER



**Tan Joo Seet** offers training in leadership and interpersonal effectiveness – helping clients to leverage human performance and enhance overall

organizational performance. He brings with him over 30 years of business, management and consulting experience; and has worked in 26 countries in Asia-Pacific, Europe and North America.

During his 20 over years in training and consulting he has worked with more than 400 clients. He is a frequent speaker at professional and business conferences, and writes regularly. Over 30 of his articles have been published. He was featured in the television program *Money Matters*, and co-hosted the radio series *Working Matters*.

After completing his tertiary education in engineering, Joo Seet did the Master of Management, the Graduate Diploma in Personnel Management, and the Advanced Diploma in International Marketing. He is a Certified Business Planning Consultant and a Chartered Marketer.

Joo Seet is the Managing Director of Center for Leadership Studies (Asia) with offices in Singapore, Malaysia and Hong Kong. He is also the founder and Director of Human Edge Organization, and Performance Learning. He has also served as Managing Director (Asia) of Zenger-Miller from 1985 to 1996. Since 1987, he has been working with Dr Paul Hersey and the Center for Leadership Studies.

## ABOUT THE CENTER



We have been providing training and consulting in leadership and interpersonal effectiveness since 1985 – helping clients to leverage human performance and enhance overall organizational performance. We have worked with more than 500 clients in 26 countries in Asia-Pacific, Europe and North America. From our offices in Singapore, Malaysia and Hong Kong we work with our clients and support global client implementation worldwide.

We build our future by helping our clients build and develop leaders who will consistently rank as the top performers in their industries. Leaders who can embrace and leverage the change that is a constant presence in today's and tomorrow's worlds. Leaders who attract and keep top talent and know how to grow the efficiency and effectiveness critical to dependable success. We deliver our value in partnership with our clients who come to see us as an important, strategic addition to their organizations. Through our proven leadership building solutions, a leader is never taken by surprise and will always have in hand the way to the success. We build leaders that accommodate and thrive through all adversity. No matter where you are, in whatever country or culture, our process is completely adaptable and applicable to you and your organization.

## YOU ARE IN GOOD COMPANY

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## IN-COMPANY WORKSHOP

Contact us for more information

## REGISTRATION

### Mail:

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Mr/Mrs/Ms/Mdm/Dr

Name

Job Title

Mobile

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Enclosed is the cheque #

for HK\$

made payable to

Center for Leadership Studies (Asia) Pte Ltd

Contact person if different from participant:

Mr/Mrs/Ms/Mdm/Dr

Name

Job Title

Mobile

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